Meeting Minutes

Weekly Meeting with team/Supervisor

Meeting No: 11

Meeting Details

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| Date: | 12/09/2020 |
| Venue: | MS Teams |
| Attendees: | Kaushal Gawri  Mark Johnson  Ryan Kelly  Prabhav Mohit Mehra  Muhammad Tariq |
| Apologies: | N/A |

Information / Decisions

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| --- | --- |
| No. | Item |
| 1 | Register employee notification backend is nearly working. This will be completed in the coming week. |
| 2 | Front-end for user registration will be completed soon. |
| 3 | User registration should be split with different requirements – allowing users to register, and employees to register with company selection. |
| 4 | The team will make pull requests off the feature branch, and follow GitFlow procedure |

Action Items

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| No. | Item | Who | By |
| 1 | Complete UML diagram | Back-end team | Back-end team |
| 2 | Complete front end development (registration, login, homepage) | Front-end team | Front-end team |
| 3 | Compile documentation required for Milestone 2 | Everyone | Everyone |